

MEDICAL SCRIBE PROGRAM



RAISE YOUR CAREER WITH GLOBALLY ACCLAIMED INSTITUTE



Global Institute Of Health Science[™]

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MEDICAL SCRIBE PROGRAM

Global Institute of Health Science is a pioneer in health science education especially in distance & online education. Global Institute of Health Science is an ISO 21001:2018 Certified health science Institute & globally acclaimed, also certified with copyright approval from IPR Government of INDIA. GIHS have international certification from UASL UK for Quality Control Management System.

WHY CHOOSE US

- ✚ BRINGING EXCELLENCE TO HEALTH PROFESSIONALS
- ✚ 10+ YEARS OF EXPERIENCE WITH INTERNATIONAL EXPOSURE
- ✚ INTERNATIONAL ACLAIMED WITH ISO & GOVT APPROVED
- ✚ LIFETIME FREE PERSONALIZED TUTORING FOR SUCCESS

Medical Scribe Programs and Trainings

course will develop best career as a medical scribe and will train to transcribe the hardest & common medical reports used in healthcare settings & Industry. Medical Scribe course online syllabus is designed in consideration with the short duration with minimal fee and all medical life science professional's eligibility in India and globally.

The medical scribe is a clinical paraprofessional liable for working with documentation connected with specialist patient cooperation's. The scribe has numerous different obligations too which incorporate - however are not restricted to - recording, entering and keeping up with data in EHR or electronic wellbeing records. A medical scribe will likewise gather and sort out information, take correspondence, plan arrangements and perform other administrative errands.



SYLLABUS

MEDICAL SCRIBE OVERVIEW

- Clinical Environment Overview
 1. Clinical Settings
 2. Clinical Care Team
- Electronic Medical Record
 1. What are Medical Records?
 2. Who uses Medical Records?
- Medical Scribe Role
 1. Scribe Duties & Scope of Practice
 2. Scribe Professionalism
 3. Scribe Attestation
 4. Typical day of a scribe
- Physician Reimbursement
 1. Medical Coding and Billing
 2. ICD-10 Codes
 3. CPT Codes
 4. Medical Coding Changes 1
 5. Medical Coding Changes 2

TERMINOLOGY & MEDICAL ABBREVIATIONS

- Terminology
 1. Medical Terminology Introduction
 2. Body Position
 3. Anatomical Movement
 4. Conditions & Symptoms
- Medical Abbreviations
 1. General Abbreviations
 2. Prescription Abbreviations
 3. Common Conditions Abbreviations
 4. Anatomy Abbreviations
- Medications
 1. Medication Overview
 2. Common Drugs

PATHOPHYSIOLOGY

- Musculoskeletal System
- Respiratory System
- Cardiovascular System
- Nervous System
- Endocrine System
- Gastrointestinal System
- Urinary System
- Reproductive System
- Lymphatic System
- Immune System
- Integumentary System

MEDICAL CHARTING

- Overview of Medical Charts
 1. SOAP Note
 2. EHR Charts & Notes
- Subjective
 1. Chief Complaint & History of Present Illness
 2. Review of Systems
 3. Patient Histories
 4. Subjective Practice Scenario 1*
 5. Subjective Practice Scenario 2*
- Objective: Physical Exam
 1. Vital Signs
 2. Physical Exam
 3. Detailed Exams
 4. Physical Exam Practice Scenario*
- Objective: Diagnostic Tests
 1. Common Lab Tests
 2. Imaging
 3. EKG
 4. Other Diagnostic Tests
 5. In-office Procedures
- Assessment & Plan
 1. Medical Decision Making
 2. Documenting Medical Decision Making
 3. Assessment & Plan Practice Scenario*
- Clinical Practice Scenario
 1. Full Charting Practice Scenario*
- Levels of Chart Coding
 1. Levels of Chart Coding

HIPPA

- What is HIPAA?
 1. HIPAA Introduction
 2. Protected Health Information
 3. Regulated Entities
 4. HIPAA Privacy Rule
 5. HIPAA Security Rule
- HIPAA in Healthcare
 1. HIPAA Compliance
 2. Permissible Disclosure and Use
 3. HIPAA Violations



ADMISSION PROCEDURE

- Enrollment online: www.gihsonline.com / Apply Online
- Online Access for Study Content within 48 Hours of enrollment
- Shipping of books with Latest updates with every enrollment (optional)
- Will Assign Personalized Professional Expert for Lifetime with no COST
- Online exam and Project submission
- Will award and ship two international certificates

FEES DETAILS (All modes of payment available)

- Post Graduate Diploma Program (One Year) – 32000/- INR & Fees for International Candidates – 699 \$ USD
- Fast Track PG Diploma Program (4 Months) – 36000/- INR & Fees for International Candidates – 750 \$ USD

STUDY METHODOLOGY

- Freelance method of study
- Read the books
- Make notes of your queries
- Need to mail or contact to our expert
- Experts will resolve... via mail or via call or Can arrange Session based on your queries
- Experts will support for lifetime to raise your knowledge & Expertise
- Our content is totally based on live cases and Industries best practices

MODE OF EXAMS

- Login Details for online examinations after completion of the duration.
- 7 days to appear in online exams.
- Examination pattern would be Multiple Choice question MCQ
- PowerPoint project of minimum 30 pages of your own selected topic
- Successful Candidates would award with two certifications (DEGREE & TRANSCRIPTIONAL Degree)

PLACEMENT SUPPORT

Will Share your profile globally for career growth. With the support of GIHS programs more than 2000 professionals are working in healthcare industry and having strong student & professional base in India, UK, USA, Canada, UAE, Russia, Australia and more.



Global Institute Of Health Science

Certificate

This is to certify that

Shadab Ali

completed the one year programme of
Post Graduate Diploma in
Medical Transcription & Management

offered by

Global Institute of Health Science.

during July 2019 to June 2020

Upon successful completion of the programme

POST GRADUATE DIPLOMA

IN

MEDICAL TRANSCRIPTION & MANAGEMENT

is awarded to him/her this day the 1st July 2020.



MHRD (Higher Education)
Reg No: SW - 12032/2018
CR Act 1957



ISO 9001:2008

Cert. ID : 60e04697a3f37

Academic Head

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Global Institute Of Health Science

POST GRADUATE DIPLOMA
IN
Medical Transcription & Management
(July 2019 to June 2020)

Shadab Ali
GRADE SHEET & TRANSCRIPT

Healthcare Industry | Anatomy & Physiology
Diagnostic Reports | MRD Management & IT - DATA MANAGEMENT
Medical or Health Informatics & Goals of Medical Transcription
Medical Record Science and Technology - MRD Benefits & Risks
Clinical IT Benefits & Risks & Clinical Decision Support System
HL 7 | PACS | DICOM | ICD 10 (Coding) | NHII | CERNER
Medical Terminology & Medical Ethics Related to MRD
Bedeviling Issues in Medical Informatics | Taxonomy of Medical Informatics
Systems Design Considerations for the Clinical User
Standards in medical informatics | Organization of Health Information
• Health Information Systems in Clinic Information Systems
Laboratory Information Systems & Radiology Information Systems
Pharmacy Information Systems | Epidemiology - Disease Surveillance
Chronic Disease Management | Health Indicators | Statistical reporting eHealth
Virtual Healthcare System | International Health | Issues in Telemedicine
Bioinformatics | FUTURE TECHNOLOGIES & Personal Health Record

Examination: 45/50

Project Work: 40/50

Total: 85/100
GRADE: A+



ISO 9001:2008



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01/07/2020

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GIHS ADVANTAGE

GIHS provides best courses helps to get the start up in the healthcare field. These courses are ad-hoc to professional career and provides the additional benefit to be the part of an organization.

OTHER PROGRAMS

Health Management Programs

• Health Informatics	• Hospital Administration
• Pharma Management	• Hospital Planning & Management
• Healthcare Management	• Nursing Management
• Public Health Administration	• Health Insurance
• Blood Banking Management	• Medico-Legal Systems
• Medical Laboratory Technology	• Medical Radiology Technology
• Quality management for Hospital and healthcare organizations	
• Disaster management for hospitals and healthcare organizations	
• Hospital Infection Control & Patient Safety	

Clinical Research Programs

• Clinical Research & Quality Assurance GCP Audits / Inspections	• Pharmacovigilance & Medical/Scientific Writings
• Clinical Research & Pharmacovigilance	• Clinical Data Management & SAS
• Regulatory affairs IPR & Patent	• Clinical Trials Management

Allied Medical Programs

• Mother & Child Health	• Mental Health & Addictions
• Nutrition & Dietetics	• Medical Transcription
• Pregnancy Education	• Gynaecology & Obstetrics
• Electroencephalogram (EEG)	• Nuclear Medicine Technology
• Anaesthesia Management	• First AID (CPR/Emergency Care)

Environment Health & Safety Programs

• Industrial Health & Hygiene	• Environment Health Safety & RM
• Occupational Health & Safety	• Industrial Safety
• Food Safety & Quality Management	• Oil & Gas Safety Engineering
• Process Safety & Engineering	• Fire & Industrial Safety MGT

Ayurveda & Homeopathic Programs

• Panchkarma: Ayurveda	• Garbhsanskar: Ayurveda
• Naturopathy & Yoga	• Siddha: Medicine
• Ksharsutra: Ayurveda	• Classical Homeopathy
• Materia Medica: Homeopathy	• Repertory: Homeopathy

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