

# MEDICAL TRANSCRIPTION PROGRAM



RAISE YOUR CAREER WITH GLOBALLY ACCLAIMED INSTITUTE



Global Institute Of Health Science<sup>TM</sup>

[www.gihsonline.com](http://www.gihsonline.com) | [info@gihsonline.com](mailto:info@gihsonline.com) | +91-9033768588

# MEDICAL TRANSCRIPTION PROGRAM

Global Institute of Health Science is a pioneer in health science education especially in distance & online education. Global Institute of Health Science is an ISO 21001:2018 Certified health science Institute & globally acclaimed, also certified with copyright approval from IPR Government of INDIA. GIHS have international certification from UASL UK for Quality Control Management System.

## WHY CHOOSE US

- ✚ BRINGING EXCELLENCE TO HEALTH PROFESSIONALS
- ✚ 10+ YEARS OF EXPERIENCE WITH INTERNATIONAL EXPOSURE
- ✚ INTERNATIONAL ACLAIMED WITH ISO & GOVT APPROVED
- ✚ LIFETIME FREE PERSONALIZED TUTORING FOR SUCCESS

**Medical Transcription Programs** and Trainings course will develop best career as a medical transcriptionist and will **train to transcribe** the most common medical reports used in both inpatient and outpatient settings. Medical transcription course online syllabus is designed in consideration with the short duration with minimal fee and all medical life science professional's eligibility in India and globally.

The objective is to develop Knowledge of basic to **advanced medical terminology** which is essential, anatomy and physiology, disease processes, medical style and grammar, verbal communication skills, above-average memory skills, ability to sort, check, count, and verify numbers with accuracy, ability to follow verbal and written instructions, records maintenance skills or ability, knowledge and experience transcribing to demonstrated **MT proficiencies** in multiple report types and multiple specialties.



# SYLLABUS

- Healthcare Industry
- Anatomy & Physiology
- Diagnostic Reports
- MRD Management & IT – DATA MANAGEMENT
- Medical or Health Informatics & Goals of Medical Transcription
  
- Medical Record Science and Technology – MRD Benefits & Risks
- Clinical IT Benefits & Risks & Clinical Decision Support System
- HL 7 | PACS | DICOM | ICD 10 (Coding) | NHII | CERNER
- Medical Terminology & Medical Ethics Related to MRD
- Bedeviling Issues in Medical Informatics
- Taxonomy of Medical Informatics
  
- Systems Design Considerations for the Clinical User
- Standards in medical informatics
- Organization of Health Information (Paper-based Medical Record | Electronic Medical Record)
- Health Information Systems in Clinical Settings
  
- Hospital Information Systems & Clinic Information Systems
- Laboratory Information Systems & Radiology Information Systems
- Pharmacy Information Systems
- Issues with The Electronic Medical Record
- Systems in Public Health – Disease Surveillance, Chronic Disease Management, Disease Registries, Epidemiology, Health Indicators, Statistical reporting eHealth
  
- Connectivity Creating a Virtual Healthcare Delivery System Information for the Physician, Information for the Patient.
- Clinical Imaging & Systems for Health Finance & Health Insurance
- International Health | Issues in Telemedicine
- Systems for Clinical Decision Making – Artificial Intelligence in Medicine, Expert Systems in Medicine
- Bioinformatics and the Genome Project & Measuring Quality and Outcomes
- FUTURE TECHNOLOGIES & Personal Health Record ETHICAL AND POLITICAL ISSUES -Accessibility v. Confidentiality, Equity & Equality, Health as a Human Right

## ADMISSION PROCEDURE

- Enrollment online: [www.gihsonline.com](http://www.gihsonline.com) / Apply Online
- Online Access for Study Content within 48 Hours of enrollment
- Shipping of books with Latest updates with every enrollment (optional)
- Will Assign Personalized Professional Expert for Lifetime with no COST
- Online exam and Project submission
- Will award and ship two international certificates

## FEES DETAILS (All modes of payment available)

- Post Graduate Diploma Program (One Year) – 32000/- INR & Fees for International Candidates – 699 \$ USD
- Fast Track PG Diploma Program (4 Months) – 36000/- INR & Fees for International Candidates – 750 \$ USD

## STUDY METHODOLOGY

- Freelance method of study
- Read the books
- Make notes of your queries
- Need to mail or contact to our expert
- Experts will resolve... via mail or via call or Can arrange Session based on your queries
- Experts will support for lifetime to raise your knowledge & Expertise
- Our content is totally based on live cases and Industries best practices

## MODE OF EXAMS

- Login Details for online examinations after completion of the duration.
- 7 days to appear in online exams.
- Examination pattern would be Multiple Choice question MCQ
- PowerPoint project of minimum 30 pages of your own selected topic
- Successful Candidates would award with two certifications (DEGREE & TRANSCRIPTIONAL Degree)

## PLACEMENT SUPPORT

Will Share your profile globally for career growth. With the support of GIHS programs more than 2000 professionals are working in healthcare industry and having strong student & professional base in India, UK, USA, Canada, UAE, Russia, Australia and more.







Global Institute Of Health Science

# Certificate

This is to certify that

**Shadab Ali**

completed the one year programme of

Post Graduate Diploma in

Medical Transcription & Management

offered by

Global Institute of Health Science.

during July 2019 to June 2020

Upon successful completion of the programme

**POST GRADUATE DIPLOMA**

**IN**

**MEDICAL TRANSCRIPTION & MANAGEMENT**

is awarded to him/her this day the 1st July 2020.



MHRD (Higher Education)  
Reg No: SW - 12032/2018  
CR Act 1957



ISO 9001:2008

Academic Head

Cert. ID : 60e04697a3f37

Verify Certification: <https://www.gihsonline.com/verify-certification/> | [info@gihsonline.com](mailto:info@gihsonline.com) | +91- 9033768588  
INDIA | UK | AUSTRALIA | RUSSIA | CANADA | USA | NEW-ZEALAND | UAE | AFRICA



Global Institute Of Health Science

POST GRADUATE DIPLOMA  
IN  
Medical Transcription & Management  
(July 2019 to June 2020)

Shadab Ali  
GRADE SHEET & TRANSCRIPT

Healthcare Industry | Anatomy & Physiology  
Diagnostic Reports | MRD Management & IT - DATA MANAGEMENT  
Medical or Health Informatics & Goals of Medical Transcription  
Medical Record Science and Technology - MRD Benefits & Risks  
Clinical IT Benefits & Risks & Clinical Decision Support System  
HL 7 | PACS | DICOM | ICD 10 (Coding) | NHII | CERNER  
Medical Terminology & Medical Ethics Related to MRD  
Bedeviling Issues in Medical Informatics | Taxonomy of Medical Informatics  
Systems Design Considerations for the Clinical User  
Standards in medical informatics | Organization of Health Information  
• Health Information Systems in Clinic Information Systems  
Laboratory Information Systems & Radiology Information Systems  
Pharmacy Information Systems | Epidemiology - Disease Surveillance  
Chronic Disease Management | Health Indicators | Statistical reporting eHealth  
Virtual Healthcare System | International Health | Issues in Telemedicine  
Bioinformatics | FUTURE TECHNOLOGIES & Personal Health Record

**Examination: 45/50**

**Project Work: 40/50**

**Total: 85/100**  
**GRADE: A+**



ISO 9001:2008



MHRD (Higher Education)  
Reg No: SW - 12032/2018  
CR Act 1957



Academic Head

01/07/2020

Cert. ID: 60e04697a3f37

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## GIHS ADVANTAGE

GIHS provides best courses helps to get the start up in the healthcare field. These courses are ad-hoc to professional career and provides the additional benefit to be the part of an organization.

### OTHER PROGRAMS

#### Health Management Programs

• <a href="#">Health Informatics</a>	• <a href="#">Hospital Administration</a>
• <a href="#">Pharma Management</a>	• <a href="#">Hospital Planning &amp; Management</a>
• <a href="#">Healthcare Management</a>	• <a href="#">Nursing Management</a>
• <a href="#">Public Health Administration</a>	• <a href="#">Health Insurance</a>
• <a href="#">Blood Banking Management</a>	• <a href="#">Medico-Legal Systems</a>
• <a href="#">Medical Laboratory Technology</a>	• <a href="#">Medical Radiology Technology</a>
• <a href="#">Quality management for Hospital and healthcare organizations</a>	
• <a href="#">Disaster management for hospitals and healthcare organizations</a>	
• <a href="#">Hospital Infection Control &amp; Patient Safety</a>	

#### Clinical Research Programs

• <a href="#">Clinical Research &amp; Quality Assurance GCP Audits / Inspections</a>	• <a href="#">Pharmacovigilance &amp; Medical/Scientific Writings</a>
• <a href="#">Clinical Research &amp; Pharmacovigilance</a>	• <a href="#">Clinical Data Management &amp; SAS</a>
• <a href="#">Regulatory affairs IPR &amp; Patent</a>	• <a href="#">Clinical Trials Management</a>

#### Allied Medical Programs

• <a href="#">Mother &amp; Child Health</a>	• <a href="#">Mental Health &amp; Addictions</a>
• <a href="#">Nutrition &amp; Dietetics</a>	• <a href="#">Medical Transcription</a>
• <a href="#">Pregnancy Education</a>	• <a href="#">Gynaecology &amp; Obstetrics</a>
• <a href="#">Electroencephalogram (EEG)</a>	• <a href="#">Nuclear Medicine Technology</a>
• <a href="#">Anaesthesia Management</a>	• <a href="#">First AID (CPR/Emergency Care)</a>

#### Environment Health & Safety Programs

• <a href="#">Industrial Health &amp; Hygiene</a>	• <a href="#">Environment Health Safety &amp; RM</a>
• <a href="#">Occupational Health &amp; Safety</a>	• <a href="#">Industrial Safety</a>
• <a href="#">Food Safety &amp; Quality Management</a>	• <a href="#">Oil &amp; Gas Safety Engineering</a>
• <a href="#">Process Safety &amp; Engineering</a>	• <a href="#">Fire &amp; Industrial Safety MGT</a>

#### Ayurveda & Homeopathic Programs

• <a href="#">Panchkarma: Ayurveda</a>	• <a href="#">Garbhsanskar: Ayurveda</a>
• <a href="#">Naturopathy &amp; Yoga</a>	• <a href="#">Siddha: Medicine</a>
• <a href="#">Ksharsutra: Ayurveda</a>	• <a href="#">Classical Homeopathy</a>
• <a href="#">Materia Medica: Homeopathy</a>	• <a href="#">Repertory: Homeopathy</a>

<https://www.youtube.com/@globalinstituteofhealthscience/videos>